



**Office of the Director of Panchayats  
Public Office.Vikas Bhavan P.O, 695033,  
Thiruvananthapuram  
directorofpanchayat.gsection@gmail.com  
0471-2323286 Date: 22/07/2020**

## **Directorate of Panchayats, Government of Kerala**

### **SHORT QUOTATION NOTICE**

**No. G3-5161/2020**

**Date: 22-07-2020**

Sealed quotations are invited for hiring one vehicle of type five seated A/C car for the use of Rashtreeya Grama Swaraj Abhiyaan (RGSA) in the Directorate of Panchayats for a period of one year. The necessary superscription, **due date** for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance, the form of quotation(Annexure-1) and the name and address of the officer to whom the Quotation is to be sent are noted below.

Schedule of requirements and general conditions are detailed below.

1. Quotations should be submitted for hiring the vehicle on a monthly rate basis for running 1500 KM per month with the rate for additional kilometers. The additional kilometers will be calculated during a block period of 3 months exceeding 4500 KM. The driver bata if any for outstation travel may also be quoted.
2. Acceptance of the Quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight after the acceptance of his quotation execute an agreement at his own cost for the satisfactory fulfilment of the contract, if so required.
3. Withdrawal from the Quotation after it is accepted or failure to execute agreement with in a period of 14 days from the date of acceptance order will entail the cancellation of the order and order being placed with another firm /contractor /owner. In such *event* Director of Panchayats reserve also the right to remove the defaulters name from the mailing list permanently for a specified

period of years.

4. No representation for enhancement of price once accepted will be considered during the currency of contract.
5. Any attempt on the part of the tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any License of permit is required, tenderers must specify in their Quotation and also state the authority to which application is to be made.
7. The rates quoted above should be inclusive of all Taxes, Duties etc. The contractor must pay Insurance Premium, Taxes, Fuel Charges, all sort of maintenance etc.
8. Director of Panchayats may, without prejudice to any other remedy for breach of contract, terminate the contract in whole or in parts.
9. The vehicle should be registered as commercial vehicle with RTO
10. In case of the liability under relevant sections of Motor Vehicle Act 1968 and IPC caused in the vehicle supplied by the contractor, the hiring authority has no responsibility whatsoever and will not entertain any claim in this regard under provisions of the law.
11. The engagement and employment of drivers and payment of wages to them as per the existing Provisions of various Labour laws and regulations is the sole responsibility of the contractor / owner / firm and any breach of such laws or regulations shall be deemed to be breach of this contract.
12. Special conditions, if any, printed on the Quotation sheets of the tenderer or attached with the tender will not be applicable to the contract, unless explicitly accepted by Director of Panchayats in the agreement/contract.
13. The contractor / owner / firm should be a holder of PAN issued by Income Tax Department
14. The quotation shall be submitted in the format given in Annexure-I
- 15.

Superscription	Quotation No. <b>G3-5161/2020</b> dated 22-07-2020 for Hiring five seated A/C Car , model not older than 2016
Due date and time for receipt of Quotations	<b>06-08-2020 at 2:00 p. m</b>
Date and time for opening of Quotations	<b>06-08-2020 at 3:00 p. m</b>

Date up to which the rates will have to remain firm	Three months from the date of submission
Designation and address of office to whom quotation is to be addressed	Director of Panchayats. Public Office Thiruvananthapuram – 695 033

**Any quotation received after the time fixed on the due date is liable to be rejected.**

Place: Thiruvananthapuram  
Date: 22.07.2020

(Sd/-)  
Director of Panchayats

**Details of Item**

<i>Sl.No</i>	<i>Item</i>	<i>Quantity Required</i>	<i>Remarks</i>
1	Vehicle of type five seated A/C car	1 (One)	The vehicle should be in good and model not older than 2016

**ANNEXURE-I**

**QUOTATION FOR HIRING FIVE SEATER AC CAR**

1	Name of the Bidder	
2	Address with Pin code	
3	Mobile No	
4	Vehicle make	
5	Vehicle model	
6	Date of Registration with Reg.No	

7	Rate quoted for monthly minimum charges for the vehicle for running up to 1500KM per Month (Amount in words and Figures)	
8	Rate quoted per KM for additional distance (if exceeding 4500KM in 3 months) (Amount in words and Figures)	
9	Driver Bata for outstation travel (Amount in words and Figures)	

Place:

Signature:

Date:

Name & Address of the Contractor

DR.P.K.JAYASREE IAS  
DIRECTOR OF PANCHAYATH