

How to do
Direct(Manual) Receipt

eGramswaraj portal

Login to Maker , select Receipt voucher-> add

The screenshot displays the eGramSwaraj portal interface. At the top, there is a header with the eGramSwaraj logo and the text "Simplified Work based Accounting application for Panchayati Raj". To the right of the header, there are input fields for location information: State: KERALA, ZP: ALAPPUZHA, BP: MUTHUKULAM, and GP: DEVIKULANGARA(221017). Below the header, there is a navigation bar with options like Languages, Home, Dashboard, Themes, Switch Unit, and a user profile for PR-DEVIKULANGARA-V1-MGR. On the left side, there is a dark sidebar menu with various options: User Management, Voucher Transactions, Receipt Voucher, Payment Voucher, Contra Voucher, Journal Voucher, Period End Procedures, Master Entry, and Reports. Under the "Receipt Voucher" option, there are two sub-options: "Add" and "Manage". A red arrow points to the "Add" option. The main content area displays a welcome message: "Welcome to eGramSwaraj Portal" followed by a paragraph describing the application's purpose and goals. The browser's address bar shows the URL "https://egramswaraj.gov.in/addReceiptVoucher.htm". The Windows taskbar at the bottom shows the system tray with the date and time: 5:09 PM, 03-Jan-22, and the temperature: 31°C Mostly sunny.

- User Management
- Voucher Transactions
- Period End Procedures
- Master Entry
- Reports

Create Receipt Voucher

Home > Panchayat Accounting > Voucher Transactions > Receipt Voucher > Create

Receipt Type *	---Select---
Money Receipt No.	
Voucher Date *	12/10/2021
Amount (in Rs.) *	0
Received From	---Select---
Received In *	---Select---
Receipt Details: *	---Select---
Particulars *	

Select – Receipt type -> Direct

The screenshot displays the 'Create Receipt Voucher' interface in the eGramSwaraj application. The 'Receipt Type' dropdown menu is open, showing the following options: ---Select---, ---Select---, Direct, Transfer, and Reverse Receipt -PFMS. The 'Direct' option is highlighted in blue, and a red arrow points to it. The form also includes fields for Money Receipt No., Voucher Date (12/10/2021), Amount (in Rs.) (0), Received From, Received In, Receipt Details, and Particulars. The top navigation bar shows the application name and various menu items. The bottom status bar shows the system time and date.

State: KERALA ZP: ALAPPUZHA
BP: MUTHUKULAM GP: DEVIKULANGARA(221017)

Home > Panchayat Accounting > Voucher Transactions > Receipt Voucher > Create

Receipt Type * ---Select---
Money Receipt No. ---Select---
Voucher Date * 12/10/2021
Amount (in Rs.) * 0
Received From ---Select---
Received In * ---Select---
Receipt Details * ---Select---
Particulars * [Text Area]

Save Freeze Clear Close

31°C Mostly sunny 5:09 PM 03-Jan-22

Select -> Scheme name

The screenshot displays the eGramSwaraj web application interface. The header includes the logo and name 'eGramSwaraj Simplified Work based Accounting application for Panchayati Raj'. The navigation bar shows the current year '(2021-2022)' and various menu items like 'User Management', 'Voucher Transactions', etc. The main content area is titled 'Create Receipt Voucher' and contains a form with the following fields:

- Receipt Type: Direct
- Received Under: Schemes (selected)
- Scheme Name: ---Select--- (dropdown menu is open, showing 'XV Finance Commission - XVFC' as the selected option)
- Money Receipt No. (empty)
- Voucher Date: 12/10/2021
- Amount (in Rs.): 0
- Received From: ---Select---
- Received In: ---Select---
- Receipt Details: ---Select---
- Particulars (text area)

At the bottom right of the form, there are four buttons: Save, Freeze, Clear, and Close. A red arrow points to the 'Scheme Name' dropdown menu.

Select voucher date – Current date (Day book of previous day should be closed)

Manual Receipt Re x | Inbox (14,251) - su x | Document from G x | Inbox (1,013) - dp x | My Drive - Google x | Details of Account x | eGramSwaraj-1 x | Add Payment vou x | Add Receipt Vouch x

egramswaraj.gov.in/addReceiptVoucher.htm

Apps | Gmail | YouTube | Maps | mail.google.com

(2021-2022) | Languages | Home | Dashboard | Themes | Switch Unit | PR-DEVIKULANGARA-V1-MGR

Create Receipt Voucher

Home > Panchayat Accounting > Voucher Transactions > Receipt Voucher > Create

Receipt Type * Direct

Received Under * Schemes Other Resources

Scheme Name * XV Finance Commission - XVFC

Money Receipt No.

Voucher Date * 12/10/2021

Scheme/Component	Amount (in Rs.)
<input type="text"/>	<input type="text"/>

Amount (in Rs.) * 0

Received From * ---Select---

Received In * ---Select---

Receipt Details * ---Select---

Particulars *

Save Freeze Clear Close

31°C Mostly sunny 5:10 PM 03-Jan-22

Select – Scheme component

The screenshot shows the 'Create Receipt Voucher' interface. The form is filled with the following data:

- Receipt Type: Direct
- Received Under: Schemes (selected)
- Scheme Name: XV Finance Commission - XVFC
- Money Receipt No.: (empty)
- Voucher Date: 03/01/2022

A table is displayed with the following structure:

Scheme/Component	Amount (in Rs.)
(empty)	(empty)

A red arrow points to the 'Scheme/Component' column of the table. Below the table, the following fields are visible:

- Amount (in Rs.): 0
- Received From: ---Select---
- Received In: ---Select---
- Receipt Details: ---Select---
- Particulars: (empty text area)

At the bottom right, there are four buttons: Save (green), Freeze (orange), Clear (blue), and Close (red).

Select correct grant type -> Give amount

The screenshot displays a web browser window with the URL `egramswaraj.gov.in/addReceiptVoucher.htm`. The browser's address bar shows several open tabs, including 'Manual Receipt Re...', 'Inbox (14,251) - su...', 'Document from G...', 'Inbox (1,013) - dpe...', 'My Drive - Google...', 'Details of Account...', 'eGramSwaraj-1', 'Add Payment vou...', 'Add Receipt Vouch...', and 'Add Receipt Vouch...'. The browser's toolbar includes navigation icons, a search bar, and a 'Reading list' button.

The main content area of the browser shows a 'Create Receipt Voucher' form. A modal dialog titled 'Account Head' is open, allowing the user to select the account head for the voucher. The dialog includes the following fields:

- Select Account Head:** A dropdown menu with the selected value 'Tied Grant'.
- Major Head:** A dropdown menu with the selected value '1601-Grants-in-aid'.
- Minor Head:** A dropdown menu with the selected value '101-Grants from Central Government'.
- Object Head:** A dropdown menu with the selected value '17-Grant- in- Aid'.
- Amount (in Rs.):** A text input field containing the value '1947000'.

At the bottom of the dialog, there are two buttons: 'Submit' (green) and 'Close' (red). The background form is dimmed, showing fields for 'Scheme/Component', 'Amount (in Rs.)', 'Received From', 'Received In', 'Receipt Details', and 'Particulars'. The bottom of the browser window shows a Windows taskbar with various application icons and a system tray displaying the date and time as '03-Jan-22 5:21 PM'.

Fill Mandatory fields only.(Transaction Id and date is in Passbook) - Freeze

The screenshot shows the 'Add Receipt Voucher' form on the eGramSwaraj portal. The form is partially filled with the following data:

- Scheme Name:** XV Finance Commission - XVFC
- Money Receipt No.:** (Empty)
- Voucher Date:** 03/01/2022
- Table:**

Scheme/Component	Amount (in Rs.)
1601-Grants-in-aid 101-Grants from Central Government 17-Grant-in- Aid	1947000
- Amount (in Rs.):** 1947000
- Received From:** ---Select---
- Received In:** Bank
- Account No.:** 13190100173586
- Receipt Details:** Direct Transfer
- Transaction Id:** 12344
- Transaction Date:** 16/09/2021
- Transferring Bank Name:** Bank
- Particulars:** Tied I instalment Direct Receipt

At the bottom right of the form, there are four buttons: Save, Freeze, Clear, and Close.

This message should appear

The screenshot displays the eGramSwaraj web application interface. At the top, the browser address bar shows the URL `egramswaraj.gov.in/addReceiptVoucher.htm`. The application header includes the logo and text: "eGramSwaraj Simplified Work based Accounting application for Panchayati Raj". A notification box in the center-top of the page displays the message: "Voucher Number XVFC/2021-22/R/2 saved successfully" with an "OK" button. Below the notification, the main content area is titled "Create Receipt Voucher" and contains a form with the following fields:

- Receipt Type: ---Select---
- Money Receipt No.:
- Voucher Date: 01/01/2022
- Amount (in Rs.): 0
- Received From: ---Select---
- Received In: ---Select---
- Receipt Details: ---Select---
- Particulars:

At the bottom right of the form, there are four buttons: "Save", "Freeze", "Clear", and "Close". The application also shows a sidebar menu on the left with options like "User Management", "Voucher Transactions", "Period End Procedures", "Master Entry", and "Reports". The footer of the browser shows the system tray with the date "03-Jan-22" and time "5:29 PM".

Thank you