

# **District Admin User Roles**

eGramswaraj Portal



Simplified Work Based Accounting Application for Panchayati Raj

To strengthen e-Governance in Panchayati Raj Institutions (PRIs) across the country, Ministry of Panchayati Raj (MoPR) has launched eGramSwaraj, a user friendly web-based portal. eGramSwaraj aims to bring in better transparency in the decentralised planning, progress reporting and work-based accounting.



LATEST UPDATES

<p>Panchayat Profile</p>	<p>96.51%</p> <p>260156 GPs</p> <p>Profile Created</p>	<p>467455 ERs</p> <p>Elected Representatives (Active)</p>			
	<p>3.18%</p> <p>24 ZPs</p> <p>Approved ZP Plan (2021-22)</p>	<p>12.36%</p> <p>850 BPs</p> <p>Approved BP Plan (2021-22)</p>	<p>93.59%</p> <p>252286 GPs</p> <p>Approved GPDP (2021-22)</p>	<p>100%</p> <p>5332 GPs</p> <p>Physical Progress Ongoing</p>	<p>52.98%</p> <p>142805 GPs</p> <p>Geo-tagging initiated</p>
<p>Accounting</p>	<p>73.24%</p> <p>197424 GPs &amp; Equv.</p> <p>Financial Progress Onboarding</p>	<p><b>FFC</b></p> <p>Receipt: Rs.233718.89 Cr.</p> <p>Expenditure: Rs.1332.79 Cr.</p>	<p><b>XVFC</b></p> <p>Receipt: Rs.131389.65 Cr.</p> <p>Expenditure: Rs.2147.60 Cr.</p>	<p>Year Book Closed (2020-2021)</p> <p>ZP: 379</p> <p>BP: 3064</p> <p>GP: 197702</p>	<p>Activate Windows</p> <p>Go to Settings to activate Windows</p>
	<p>6943</p>	<p>211781</p>	<p>5.4%</p>	<p>76</p>	

**eGramSwaraj**  
Simplified Work Based Accounting Application for Panchayati Raj

To strengthen e-Governance in Panchayati Raj Institutions (PRIs) across the country, Ministry eGramSwaraj, a user friendly web-based portal. eGramSwaraj aims to bring in better transparency reporting and work-based accounting.

**Login**

User name PR-THIRUVANANTHAPURAM1-DADMIN

Password .....

Captcha 7m88a3

Login Reset



LATEST UPDATES

<b>Panchayat Profile</b> 96.51% 260156 GPs Profile Created 467455 ERs Elected Representatives (Active)
<b>Planning &amp; Reporting</b> 3.33% 24 ZPs Approved ZP Plan (2021-22) 12.36% 850 BPs Approved BP Plan (2021-22) 93.59% 252286 GPs Approved GDP (2021-22) 1.38% 5332 GPs Physical Progress Ongoing 52.98% 142805 GPs Geo-tagging initiated
<b>Accounting</b> 73.24% 197424 GPs & Equiv. Financial Progress Onboarding FFC Receipt: Rs.233718.89 Cr. Expenditure: Rs.1332.79 Cr. XVFC Receipt: Rs.131389.65 Cr. Expenditure: Rs.2147.60 Cr. Year Book Closed (2020-2021) ZP: 379 BP: 3064 GP: 197702

Welcome to eGramSwaraj Portal

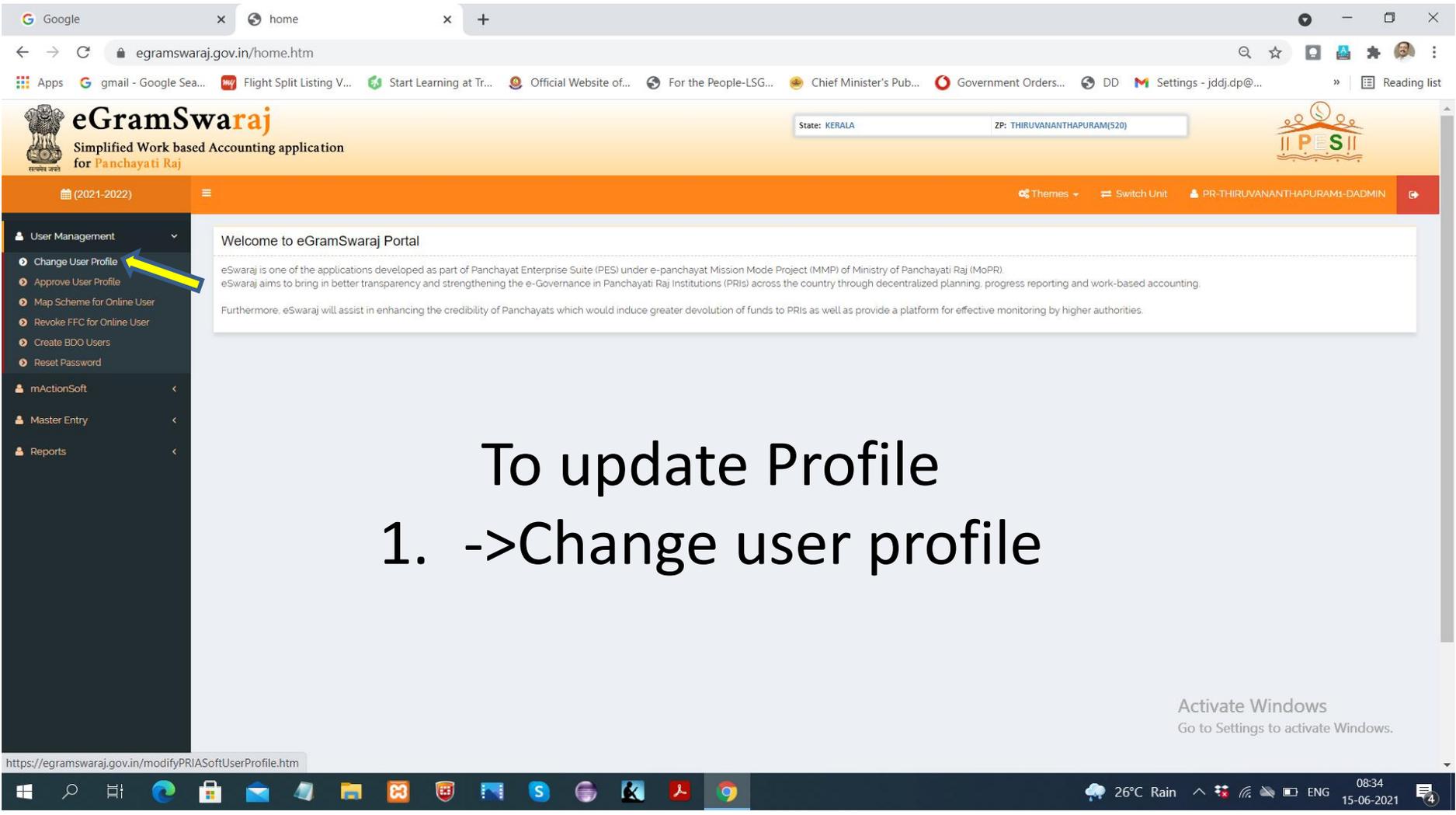
eSwaraj is one of the applications developed as part of Panchayat Enterprise Suite (PES) under e-panchayat Mission Mode Project (MMP) of Ministry of Panchayati Raj (MoPR). eSwaraj aims to bring in better transparency and strengthening the e-Governance in Panchayati Raj Institutions (PRIs) across the country through decentralized planning, progress reporting and work-based accounting.

Furthermore, eSwaraj will assist in enhancing the credibility of Panchayats which would induce greater devolution of funds to PRIs as well as provide a platform for effective monitoring by higher authorities.

# To update Profile

## 1. -> User Management

Activate Windows  
Go to Settings to activate Windows.



To update Profile  
1. ->Change user profile

Activate Windows  
Go to Settings to activate Windows.

- User Management
- mActionSoft
- Master Entry
- Reports

## Change User Profile

Name \*

Gender \* --select--

Organization \*

Designation \*

Mobile No. \*

E-mail Address \*

# Give details and Update

Activate Windows  
Go to Settings to activate Windows.

Google | Approve Profile | egramswaraj.gov.in/approveProfile.htm

Apps | gmail - Google Sea... | Flight Split Listing V... | Start Learning at Tr... | Official Website of... | For the People-LSG... | Chief Minister's Pub... | Government Orders... | DD | Settings - jddj.dp@... | Reading list

**eGramSwaraj**  
Simplified Work based Accounting application  
for Panchayati Raj

State: KERALA | ZP: THIRUVANANTHAPURAM(S20)

PR-THIRUVANANTHAPURAM1-DADMIN

2021-2022

Themes | Switch Unit

User Management

- Change User Profile
- Approve User Profile
- Map Scheme for Online User
- Revoke FFC for Online User
- Create BDO Users
- Reset Password

mActionSoft

Master Entry

Reports

### Approve User Profile

Home > User Management > Approve User profile

Show 10 entries

Search

SLNo.	Block Panchayat & Equivalent	LGD Code	User Name	User Type	Name	Designation	Contact Details	Approve/Reject
No user has registered yet for profile approval								

Showing 0 to 0 of 0 entries

Previous Next

Close

Activate Windows  
Go to Settings to activate Windows.

https://egramswaraj.gov.in/approveProfile.htm

Windows Taskbar: 26°C Rain | 08:36 | 15-06-2021

-> Approve User Profile  
To approve user profile of Block Level Admin  
-> Reset Password  
To reset password of Block Admin

(2021-2022)

- User Management
  - Change User Profile
  - Approve User Profile
  - Map Scheme for Online User
  - Revoke FFC for Online User
  - Create BDO Users
  - Reset Password
- mActionSoft
- Master Entry
- Reports

### USER MANAGEMENT

#### Change Password

User Name \*

New Password \*

Confirm Password \*

Password must meet the following requirements:

- At least one letter
- At least one capital letter
- At least one number
- At least one special character
- Be at least 8 characters
- Password fields must match

[Change Password](#) [Reset](#) [Close](#)

### To Change Password

1. ->Give Username and
2. -> **Password** and
3. -> Change Password

Activate Windows  
Go to Settings to activate Windows.

# Pass word Rules

- At least **one letter**
- At least **one capital letter**
- At least **one number**
- At least **one special character**
- Be at least **8 characters**
- Password fields must match

Eg Bp@123456



- User Management
- mActionSoft
- Master Entry**
- Reports

**Welcome to eGramSwaraj Portal**

eSwaraj is one of the applications developed as part of Panchayat Enterprise Suite (PES) under e-panchayat Mission Mode Project (MMP) of Ministry of Panchayati Raj (MoPR). eSwaraj aims to bring in better transparency and strengthening the e-Governance in Panchayati Raj Institutions (PRIs) across the country through decentralized planning, progress reporting and work-based accounting.

Furthermore, eSwaraj will assist in enhancing the credibility of Panchayats which would induce greater devolution of funds to PRIs as well as provide a platform for effective monitoring by higher authorities.

Activate Windows  
Go to Settings to activate Windows.

# DSC Management

## for

1. Registering DSC
2. Approving DSC of Block Admin and users

Activate Windows  
Go to Settings to activate Windows.

- User Management
- mActionSoft
- Master Entry
  - Treasury
  - Bank Branch
  - DSC Management
    - Register Your DSC
    - Sign Approved DSC
    - My DSC Profile
    - Search File Status
    - Approve DSC
    - Unregister DSC
    - Village Allocation
    - Un-approve DSC
    - Note Of Error Approval
- Reports

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# Register New DSC

Activate Windows  
Go to Settings to activate Windows.



- (2021-2022)
- User Management
- mActionSoft
- Master Entry
  - Treasury
  - Bank Branch
  - DSC Management
    - Register Your DSC
    - Sign Approved DSC
    - My DSC Profile
    - Search File Status
    - Approve DSC
    - Unregister DSC
    - Village Allocation
    - Un-approve DSC
    - Note Of Error Approval
- Reports

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# Approve DSC of Block Users

Activate Windows  
Go to Settings to activate Windows.

- (2021-2022)
- User Management
- mActionSoft
- Master Entry
- Treasury
- Bank Branch
- DSC Management
  - Register Your DSC
  - Sign Approved DSC
  - My DSC Profile
  - Search File Status
  - Approve DSC
  - Unregister DSC
  - Village Allocation
  - Un-approve DSC
  - Note Of Error Approval
- Reports

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# Then sign Approved DSC

Activate Windows  
Go to Settings to activate Windows.



- User Management
- mActionSoft
- Master Entry
- Reports

### Approve DSC

Home > DSC Management > Approve DSC

Show 10 entries      Search:

SLNo.	District	Block Panchayat & Equivalent	User Name	LGD Code	DSC Serial No	DSC Issuer Name	DSC User	Signatory Type	Valid From/Valid To	Approve/Reject	Reason For Rejection
No User has registered yet for DSC approval.											

Showing 0 to 0 of 0 entries      Previous   Next

List of pending DSC approval will be displayed here

Activate Windows  
Go to Settings to activate Windows.

Google home

egramswaraj.gov.in/home.htm

Apps Gmail - Google Sea... Flight Split Listing V... Start Learning at Tr... Official Website of... For the People-LSG... Chief Minister's Pub... Government Orders... DD Settings - jddj.dp@...

State: KERALA ZP: THIRUVANANTHAPURAM(520)

Themes Switch Unit PR-THIRUVANANTHAPURAM1-DADMIN

(2021-2022)

User Management

mActionSoft

Master Entry

Treasury

Bank Branch

DSC Management

Note Of Error Approva...

Reports

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Activate Windows  
Go to Settings to activate Windows.

26°C Rain 08:40 15-06-2021

-> Bank Branch

To add bank branches of all local local bodies in the District (DP/BP/GP)



- User Management
- mActionSoft
- Master Entry
- Treasury
- Bank Branch
  - Add
  - Modify
  - View
  - Delete
- DSC Management
- Note Of Error Approval
- Reports

Welcome to eGramSwaraj Portal

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Activate Windows  
Go to Settings to activate Windows.

- User Management
- mActionSoft
- Master Entry
- Reports

### Bank Branch

Home > Bank Branch > Add

#### Add Bank Branch

Type of Bank  Center  State

Bank

Branch Code *	Bank Branch Address *	MICR Code	IFC-RTGS Code *	BSR Code	
<input type="text" value="070033"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="SBI0070033"/>	<input type="text"/>	<input type="button" value="Add"/> <input type="button" value="Remove"/>

(Note: Basic Statistical Returns (7digit) Indian Financial System Code/Real Time Gross Settlement(11 digit) Magnetic Ink Chracter Recognition (9 digit) )

Activate Windows  
Go to Settings to activate Windows.

# How to add Bank branches

- This is the window for adding Bank Branches. Select Type of Bank.
- Select – Bank name .Bank will be listed. If not inform State admin.
- Give only IFSC code, Branch code ( Last 6 digits of IFSC) and Bank Branch Address.  
To copy paste Bank Branch address see below slides
- Go to [www.pfms.nic.in](http://www.pfms.nic.in)

 **Public Financial Management System - PFMS**  
O/o Controller General of Accounts, Ministry of Finance

Login 



- Home
- Dashboard
- Transactions
- Publications
- Direct Benefit Transfer
- Help
- Notifications
- Account

**Today's Transactions**

Count: 2,30,039  
Amount (Crores): 82

**FY 2021 - 22 Transactions**

Count: 33,74,47,394  
Amount (Crores): 5,83,109

**Know your Payments**

Track NSP Payments

**Get Login Details If Agency is already registered**

**What's New ?**

**Publications**

**Help Desk**

**Manage Registered Agency**

**Direct Benefit Transfer**

Centrally Sponsored Schemes

Central Sector Schemes

Others

**Direct Benefit Transfer**

Activate Windows  
Go to Settings to activate Windows.



# Public Financial Management System - PFMS

O/o Controller General of Accounts, Ministry of Finance

Login



- ☰
- 📅
- 📧
- 🏛️ Bank/Post Office
- ↕️ Bank Branch
- 🔄 Bank Merger IFSC Mapping
- ₹ Amount (Crores): 82
- 📍 What's New ?
- 📞 Direct Benefit Transfer
- ⚠️ Direct Benefit Transfer
- 🏠

**Bank/Post Office**

**Bank Branch**

**Bank Merger IFSC Mapping**

Amount (Crores): 82

**What's New ?**

**FY 2021 - 22 Transactions**

Count: 33,74,47,394

Amount (Crores): 5,83,109

**Publications**

**Know your Payments**

Track NSP Payments

**Help Desk**

**Get Login Details If Agency is already registered**

**Manage Registered Agency**

**Direct Benefit Transfer**

Centrally Sponsored Schemes | Central Sector Schemes | Others

**Direct Benefit Transfer**

Activate Windows  
Go to Settings to activate Windows.



# Public Financial Management System - PFMS

O/o Controller General of Accounts, Ministry of Finance



## Bank Branch/India Post Listing

Bank Name/India Post

Branch Address/Pincode

BSR Code

IFSC Code

Search

No Records Found

By default Bank Name and Branch Name are in Ascending order to change the order please click on corresponding header

First give IFSC .  
Then select Bank Name

Activate Windows  
Go to Settings to activate Windows.



# Public Financial Management System - PFMS

O/o Controller General of Accounts, Ministry of Finance

Login

- ☰
- 📅
- 📄
- 🏛️
- ↕
- ₹
- 📍
- ☎️
- 💬
- ⚠️
- 📁

## Bank Branch/India Post Listing

Bank Name/India Post

Branch Address/Pincode

BSR Code

IFSC Code

Search

No Records Found

By default Bank Name and Branch Name are in Ascending order to change the order please click on corresponding header

Activate Windows  
Go to Settings to activate Windows.



# Public Financial Management System - PFMS

O/o Controller General of Accounts, Ministry of Finance



## Bank Branch/India Post Listing

Bank Name/India Post	STATE BANK OF INDIA
Branch Address/Pincode	
BSR Code	
IFSC Code	SBIN0070033

Search

No Records Found

By default Bank Name and Branch Name are in Ascending order to change the order please click on corresponding header

# Search

Activate Windows  
Go to Settings to activate Windows.



### Bank Branch/India Post Listing

Bank Name/India Post: STATE BANK OF INDIA  
Branch Address/Pincode:   
BSR Code:   
IFSC Code: SBIN0070033

Search

Bank Name	Branch Name	Branch Address	MICR Code	IFSC Code	BSR CODE
STATE BANK OF INDIA (SBI)	VAZHUTHACAUD	P.B.NO.409. TN Towers. TC 15/1688(3). THYCAUD P.O.Thiruvananthapuram VAZHUTHACAUD TRIVANDRUM KERALA Pincode: 695014		SBIN0070033	0027033

By default Bank Name and Branch Name are in Ascending order to change the order please click on corresponding header

Branch address can be copy paste from here

Activate Windows  
Go to Settings to activate Windows.



# Public Financial Management System - PFMS

O/o Controller General of Accounts, Ministry of Finance



## Bank Branch/India Post Listing

Bank Name/India Post: STATE BANK OF INDIA

Branch Address/Pincode:

BSR Code:

IFSC Code: SBIN0070033

Search

Bank Name	Branch Name	Branch Address	MICR Code	IFSC Code	BSR CODE
STATE BANK OF INDIA (SBI)	VAZHUTHACAUD	P.B.NO.409. TN Towers. TC 15/1588(3). THYCAUD P.O.Thiruvananthapuram VAZHUTHACAUD TRIVANDRUM KERALA Pincode: 695014		SBIN0070033	0027033

By default Bank Name and Branch Name are in Ascending order to change the order please click on corresponding header

Activate Windows  
Go to Settings to activate Windows.

- User Management
- mActionSoft
- Master Entry
- Reports

### Bank Branch

#### Add Bank Branch

Type of Bank  Center  State

Bank

Branch Code	Bank Branch Address	MICR Code	IFC-RTGS Code	BSR Code		
<input type="text" value="070033"/>	<input type="text" value="TC 15/1688(3) THYCAUD P.O.Thiruvananthapuram VAZHUT"/>	<input type="text"/>	<input type="text" value="SBIN0070033"/>	<input type="text"/>	<input type="button" value="Add"/>	<input type="button" value="Remove"/>

(Note: Basic Statistical Returns (7digit) Indian Financial System Code/Real Gross Settlement(11 digit) Magnetic Ink Character Recognition (9 digit) )

Continue this process for all bank branches.

List of added branches is available from –Manage menu

# THANKS

State PMU  
eGramswaraj  
Directorate of Panchayats